

Serial 198

STATE-WAR-NAVY COORDINATING COMMITTEE

SECURITY ADVISORY BOARD

December 23, 1946

MEMORANDUM FOR Security Officers
Nonmilitary Federal Departments and Agencies

Subject: Classification, Declassification, and
Downgrading Procedures

1. The enclosure, a draft of a proposed declassification and downgrading procedure for nonmilitary federal departments and agencies, is submitted to Security Officers for their comments and suggestions before being issued as a policy by the Security Advisory Board.

2. It is requested that you review the enclosure and report any suggestions or comments which you may have to the Security Advisory Board, State-War-Navy Coordinating Committee, Room 711, 515 22nd Street, N.W., Washington 25, D.C., on or before January 20, 1946.

3. This proposed regulation has been previously reviewed by certain interested agencies from a policy standpoint, and their comments have been incorporated in the draft where practicable.

For the Security Advisory Board:

Ruth Catlett Barton
Secretary